

**St. Mary's Church Barn Centre – Fire Risk Assessment
Year 2022 (7th February 2022) Carried out by Anthony Bailey**

RISK	HAZARD RATING	HAZARD UPDATE	RECTIFICATION ACTION	NAMED PERSON	ACTION DATE	COMPLETION DATE	COMMENTS
CORRIDORS							
Escape Hazard	5		Keep external and internal doors unlocked during use	AB		Regular Checks	All users advised
Escape Hazard	5		Maintain safety lighting and signs	AB		Regular Checks	All users advised
Fire Alarm	5	Continually checked	Regularly tested with emergency lighting	AB		Regular Checks	
CART LODGE							
Lighting & points	3		Regular check on circuits			11/06/2019	Due Mid 2025
Underfloor heating	3		Regular check on circuits			11/06/2019	Due Mid 2025
Flammables	3		No candles				See conditions of use
Flammables	3		Minimise use of inflammable materials during use				
Escape Hazard	5		Maintain double doors egress				All users advised Safety Doors are easily opened

LIBRARY							
Electricals	3		Regular check on circuits			11/06/2019	Due Mid 2025
Flammables	2		Keep room tidy				
Flammables	3		Minimise use of inflammable materials during use				
Escape Hazard	5		Keep door free to open				All users advised
ANTE ROOM							
Electricals	3						PAT test due 08 2025
Escape Hazard	5		Keep doors free to open				
UPPER ROOM							
Electricals	3		Check circuits Check plug in heaters			11/06/2019	PAT test due 08 2025
Flammables	3		Ensure all seating/curtains has safety material	AB to fireproof curtains		Overdue	AB
Escape Hazard	5		Maintain staircase and exterior doors egress				All users advised

TOILETS							
Electricals	3		Regularly check			11/06/2019	Due Mid 2025
Escape Hazard	5		Maintain internal and external door egress				All users advised
KITCHEN							
Electricals	4		PAT test portable appliances			11/06/2019	Due Mid 2025
Electricals	4		Check cooker and other fixed appliances			11/06/2019	Due Mid 2025
Flammables	4		Keep cooking oils and fats safe				Hygiene training carried out – 14 persons have up to date certificates
Flammables	4		Maintain extinguishers, fire blanket				Annual
Escape Hazard	5		Keep door closed when cooking – no more that 4 people Max				Hygiene training carried out – 14 persons have up to date certificated
BUILDING							
Fire Extinguishers and fire notices	5		Check extinguishers throughout building regularly			24/8/2021	24/8/2022

Hazard Ratings

0 – No Risk

1 – Low Risk

2,3,4 Grades in between

5 – High Risk

Fire alarms have been reinstated and most emergency lights replaced in 2019. Regular weekly tests needed by a volunteer.